

HEOPS

Higher Education Occupational Physicians / Practitioners

ANNUAL GENERAL MEETING

Queen Mary, University of London

11th April 2014

Minutes

A. Chairman's Report – Alan Swann

1. **Membership:** Increased by c. 15% in last year. Now 240 members, 48 joined since last AGM. Represent 100 universities & HE colleges.
2. **Website:** >30,000 hits (China 10%; Lithuania 5%; Germany 5%)
3. **Committee:** Standing down: Ian Brown; Heather Bearpark (Treasurer) So one OHA, 1 OHP vacancy.
4. **Work completed in past year:**
 - a. Fitness standards:
 - Social Work standards published April 13
 - Radiography standards published October 13
 - Physiotherapy standards published February 14
 - Orthoptics standards published March 14
 - b. Health Surveillance guidance published
 - c. Medical Schools Council guidance on screening medical students for TB published jointly with ANHOPs
5. **Work underway**
 - a. **Guidance on OH Provision in the HE Sector.** Patricia Southworth, Anne Marie O'Donnell, me. early stage. Later in year putting out call for examples of different, service models, illustrative examples of OH support.
 - b. Health surveillance for work with Carcinogens/ mutagens [Threshold for surveillance]
6. **Coming up:**
 - a. **Autumn meeting:** Will be at Liverpool. Clinical audit in HE Date to be announced
 - b. **April 2015:** Joint conference with USHA. Patricia Southworth, Alice Hobson

- i. DATE: 22-24th April
 - ii. THEME Symbiotic working in H&S/ Managing health risks
 - c. **Guidance:** Mutagen & carcinogen
7. **Thanks:**
- a. Meeting organisation: Melanie, Marcia Bennett-Pompey, Claire Alice for April
 - b. Committee work: Heather for keeping the books; Nigel for web
 - c. Our speakers today: Lesley Rushton, Terry Tetley, Hilary Todd, Aileen Stewart, Janice Craggs, Angela Graneek, Claire Wornham-Fellows
8. **Plaudits: FFOM:** Anne-Marie O'Donnell, Oxford; Jo Pickering, Newcastle.
BMA Medal: Susan Robson, Manchester

B. Treasurer's statement- Christine Rajah

Heather Bearpark has stepped down as Treasurer. Patricia Southworth has kindly volunteered to take the role.

Heather reports that the HEOPS account in credit and is awaiting the first quarter statement

	£	
Balance Dec 2013		<u>502.39</u>
Less Web hosting fee April 2014	29.75	472.64
Plus interest 0.04 pcm		<u>0.16</u>
Estimated balance		<u>472.80</u>

It is anticipated there will be a small surplus from this meeting which will help towards speakers expenses for future meetings

C. Committee elections - Christine Rajah

Aileen Stewart, Angela Graneek and Denis Todd were elected as ordinary members of the HEOPS Executive

D. Next Meeting: Alan Swann

The next AGM will be at the Spring 2015 meeting currently planned to be in April 2015

Postscript from Secretary: Colleagues who supported the Bobby Moore Foundation by wearing football shirts at the meeting raised £100 on the day.