

# HEOPS

Higher Education Occupational Physicians / Practitioners

## ANNUAL GENERAL MEETING

University of Birmingham

15<sup>th</sup> May 2015

### Minutes

#### A. Chairman's Report – Alan Swann

##### 1. Membership

Alan Swann (AS) reported we now have 260 members representing 112 (50%) HEIs

##### 2. Executive Committee resignations

AS is stepping down as chairman and has resigned from the Executive. He will continue as membership officer.

Alice Hobson and Angela Graneek have resigned from the Executive. Alan formally thanked them for their enthusiastic contribution to the Executive.

Christine Rajah has stepped down as secretary and Nigel Wilson (NW) would like to handover Webmaster role but both will remain on the Executive.

##### 3. Work completed in past year:

- a. Fitness standards: Speech and Language therapists and Paramedics developed by NW now published
- b. USHA meeting: Patricia Southworth (PS) and Alice Hobson were on the planning committee for the USHA conference on health and wellbeing. AS and Aileen Stewart were speakers and formally thanked by Janice Craggs.
- c. Autumn meeting: Audit meeting November 2014 at University of Liverpool. AS called for volunteers to host future meetings.
- d. Guidance on health surveillance and carcinogens published on website.
- e. Work with GMC on improving fitness to practice procedures for licensing doctors. Not ideal yet.
- f. HEOPS was consulted on Hep B vaccination for radiotherapy students

##### 4. Work underway

- a. Guidance on OH Provision in the HE Sector. Draft now ready for consultation. Consultation initially with Executive and then full membership of HEOPS. Structured feedback will be sought from UCEA, USHA, HSE, ANHOPS and AMOSSHE as part of the consultation process. It is hoped UCEA may endorse and publish the guidance.

- b. Fitness standards for occupational therapists.
- c. TB screening for healthcare students/workers.  
Planned working party and meeting with ANHOPS to rationalise guidance.

**5. Coming up**

Autumn meeting

University of Salford. Date to TBC

**B. Treasurer's statement-** Patricia Southworth.

PS reported that finances are healthy. It was decided by the Executive that we will continue to charge for meetings in order to support other work such as developing the website and paying speaker and Executive members expenses when travelling on behalf of HEOPS.

**C. Committee elections -** Christine Rajah

CR thanked AS for his approachable, inclusive and effective leadership of HEOPS which has seen our visibility improved significantly both within the sector and externally.

The following Executive officers were announced and approved:

Chairperson: Nigel Wilson

Secretary: Phillipa Hawkins

Member: Sam Phillips

Aileen Stewart will replace AS on the UCEA health and safety committee

**D. AOB**

There was a discussion about the benchmarking survey undertaken by JC who was formally thanked for what was a mammoth task. There was concern expressed about the validity of the data as only 18 HEIs mostly Russell Group had responded. It is hoped we can run a further survey with better response rates to establish more accurate OH resourcing levels in HEIs. JCs data will be published on the HEOPS website.

**E. Next AGM : Spring 2016**