

HEOPS

Higher Education Occupational Physicians / Practitioners

HEOPS EXECUTIVE COMMITTEE MEETING

11th April 2013

University of Huddersfield

Minutes

Dr. Ian Brown (Chairperson)

Dr. Anne-Marie O'Donnell

Dr. Susan Robson

Alice Hobson

Heather Bearpark (co-opted member)

Dr Nigel Wilson (Web Master)

Dr Christine Rajah

Dr Alan Swann

Janice Craggs

1) Apologies

Lindsey Littlefield sent apologies as she had already tendered her resignation to IB earlier in the year.

2) The Minutes of HEOPS Executive meeting on June 2012

Approved

3) Matters arising

Practitioners Health Programme – SR suggested that PHP's CEO Lucy Warren may be a good speaker for future for a future HEOPS meeting.

Guidance on TB screening – SR and AS are part of a Medical Schools Council (MSC) working party. They report slow progress with no publication date on the horizon.

Health and disability in medical education – Nigel Wilson, Alan S and Susan R (representing HEOPS and SAR with a BMA hat on) are members of a GMC working group considering the questionnaire which final year medical graduates are required to complete prior to graduation. This includes questions regarding "relevant" health issues and they are assisting in both the rewording of the document with associated advice to the student and additionally considering the way in which the GMC evaluate the information provided ANHOPS and The FOM are also represented, SR reported that she was invited to an MSC conference in May to present a session on the interface between OH and fitness to practise.

4) Proposal and seconding of Next Chair of HEOPS Executive

IB announced that he is stepping down after four years as chairman of the HEOPS Executive Committee. Members of the executive committee formally thanked him for his contribution.

IB proposed AS as the next chair and this was seconded by SR. It was agreed that this proposal be put to the membership at the AGM.

5) Membership of the Executive, tenure, office, personal responsibilities and representation

It was agreed that existing members would continue to serve on the executive and that we would seek new members with possible re-allocation of roles in due course Heather Bearpark volunteered for the role of treasurer.

6) GMC competencies review.

SR reported there has been very little progress in this area to the extent that Manchester have developed their own competencies for healthcare workers.

Action: SR to circulate existing competencies with the executive. Subsequently AS has agreed to present the Imperial College competencies document at the next relevant HEOPS meeting.

7) Personal communication form Dame Carol Black- IB

IB reported that don't Carol Black had expressed disappointment at the lack of progress with the well-being agenda in universities. She had suggested that she might sponsor a meeting to discuss the way forward.

It was agreed that as UCEA have responsibility for taking forward the HEFCE well-being project that we suggest the next annual health and safety seminar be devoted to a review of the well-being agenda.

Action AS to liaise with you UCEA

It was also agreed that it might be helpful to survey the membership of what well-being initiatives they currently undertake and found successful.

Action AS.

JC agreed to draft a formal communication for IB to use when responding to Dame Carol Black.

Action JC and IB

8) Fitness Standards update – NW

NW reported that following on from his excellent work in relation to healthcare and veterinary students fitness standards for healthcare workers that he has been asked to work on optometrists and speech and language therapists fitness standards. The dental hygienist and social care workers is currently in progress and should be published within a year.

9) Screening for Learning Disorders NW

- Communication with British Psychological Society about diagnostic definitions for Dyslexia - NW will consult with HEOPS members on Jiscmail about this.
- Contact from the Academic Registrars Council with a request for a joint statement about student screening and learning disorders has been received. NW will forward any proposed joint statement to the executive committee.

10) Survey of Membership

We currently have 234 members representing approximately 100 HEIs

Date and Time of Next Executive Meeting TBA