

# HEOPS

Higher Education Occupational Physicians / Practitioners

## HEOPS EXECUTIVE COMMITTEE MEETING

5:00pm Thursday 5<sup>th</sup> December 2013  
Pennington Suite  
Grey College, Durham University

### Attendees:

Dr Nigel Wilson (Web Master)  
Janice Craggs  
Dr Susan Robson (Acting Chair)  
Alice Hobson  
Heather Bearpark (Treasurer)  
Patricia Southworth  
Alan Watson – Director of HSS at Durham and Deputy Chair of UHSA

Introduction and discussion with Allan Watson Deputy Chair of USHA regarding:-

Outline function of USHA and its links to UCEA  
UCEA Meeting and Joint 2015 Conference - Bournemouth  
HSG 257

### Minutes

- 1) **Apologies** Dr Anne-Marie O'Donnell, Dr Alan Swann (attended for a supplementary meeting on 6/12/13), Philippa Hawkins, Dr Ian Brown, Dr Christine Rajah.
- 2) **Introduction of New members**  
Patricia Southworth – Director Robens Centre for Occupational Health – Surrey University
- 3) **Minutes of the HEOPS Executive meeting Monday 11<sup>th</sup> April 2013**  
Approved with one slight amendment to 8) Fitness Standard update – NW to amend

### Matters arising

- **GMC core competencies for Medical Students** – SR confirmed she had previously circulated the Manchester document. It appears that the GMC are not progressing this as promised the general consensus is that each School should be encouraged to draft their own standards.
- **Well-being agenda in Universities**
- **Survey of membership** – Confirmed that AS had done this
- **Draft communication to Dame Carol Black** – SR confirmed that DCB had now moved on and this topic (Wellbeing) had appeared to lose its momentum as a result of this. JC confirmed that UCEA were taking some aspects of this forward
- **Health & Disability in Medical Education** – No further progress with this SR & AS are at GMC and will discuss this there.

# HEOPS

## Higher Education Occupational Physicians / Practitioners

- **Medical School guidance on TB screening in relation to periods of Elective study** - this guidance has now been circulated to medical schools and should be considered by OH departments.
- 4) **Health Surveillance Guide: Progress report**  
This work was now endorsed by the Executive, has been published on HEOPS website. This needs to be announced by Dr Swann and its use encouraged within the sector.
  - 5) **Developing HEOPS Network**  
Dr Swann proposes a clinical audit network within HEOPS and a standing item on clinical audit at each HEOPS meeting. This proposal was fully endorsed by the committee.
  - 6) **HEOPS review of HSE Guidance On OH Services in the HE Sector (HSG257)**  
Following on from the discussion with AW it was agreed that this should be taken forward – suggestions as to who should take the lead – AS advised on 6/12/13 that he would take the lead and PS offered to assist.
  - 7) **DH Guidance on health clearance for HCW's**  
Discussion in relation to the lack of evidence base, and some internal contradiction between DH guidance with regards to this. SR was of the opinion that it was up to ANHOPS to take the lead. NW will continue to try and engage DH on this in consultation with Dr Blandina Blackburn and Dr Ian Lambert.
  - 8) **Feedback from UCEA H&S Committee 18/11/2013**  
JC fed back in AS absence
    - Discussion on FT fitness - possibility for a special interest group meeting for end of 2014
    - USHA Conference 2015
    - Examples of best practice for their web site
    - Absence categorization – AS has had correspondence with UCEA
    - UCEA who they are and what they do.
  - 9) **Nurse Professional Indemnity Insurance**  
JC reported that this becoming a requirement in April and felt it appropriate that something should go to members. Agreed that JC would send out information via JICSMail and NW would put a link onto the website.
  - 10) **Interaction / communication with the DSO**  
NW reported difficulties with his learning support assessment, which almost all fail to meet DfES standards, and had moved to paying for diagnostic reports separately from disability support advocacy services in Liverpool.
  - 11) **AOB**

# HEOPS

## Higher Education Occupational Physicians / Practitioners

- JC reminded everyone about the free Health & Wellbeing Conference held in Birmingham which had good sessions and speakers arranged
- NW agreed to send his template for the PREP that his staff currently use.
- HB - Accounts – Last statement dated 29/07/13 indicated in credit to £502.19 with interest being paid monthly of around 4p. NW has submitted a claim for £15.93 in respect of domain renewal in November. No other expenditure is anticipated.  
HB has confirmed with the bank that AS & HB can write checks but as yet has had no written confirmation re this.  
HB has now had a statement to the effect now £502.39p in credit with NW cheque still to be deducted.  
HB suggested that some of the funds be used for the next meeting which it is proposed to be charged for in an attempt to offset external speaker charges.
- SR discussed the issue surrounding Colour deficiency screening in Medical Students. Proposes to approach the Medical School Council regarding this but will speak to as in the first instance.
- NW discussed Fitness Standards and raised the possibility of developing a standard related to learning disabilities and whether the group agreed. Most felt this was not necessary at present.

**12) Date and Time of Next Executive Meeting**  
11<sup>th</sup> April 2014 Joint venture between Imperial College, City University London and Queen Mary University London.