



ANNUAL GENERAL MEETING

25th November 2016

MINUTES

A. Chairman's Report – Dr Nigel Wilson

1. Membership:

HEOPS membership has risen to more than 300 individual members representing more than 120 HEIs.

2. Executive Committee:

We have 8 members on the committee at present. Two members are due to step down in the near future. Volunteers are sought for a role on the HEOPS executive committee. Dr Wilson and Dr Rajah are stepping down from the executive committee in January 2017. A new chairperson and webmaster will be selected by the committee thereafter.

3. Work completed since the last AGM:

a. Guidance: Optometry and Occupational Therapy fitness standards, Adjustment guidance and HEOH resource guidance have been published.

4. Work underway:

a. Dietician fitness standards are in consultation.
b. Guidance on mental health management of students in liaison with RCPsych is being drafted.

B. Treasurer's statement (Provided by Dr Wilson in the absence of the Treasurer)

HEOPS has a cash reserve of just over £2,000. This is unlikely to change in the medium term. The executive committee have agreed that this case reserve should not fall below £1,000 nor rise above £5,000. A small charge for meeting attendance will continue but HEOPS membership fees will not be charged at present.

C. AOB – No items were raised.

D. Next AGM: This will be during a HEOPS meeting in 2017.