

# HEOPS

Higher Education Occupational Physicians / Practitioners

## HEOPS EXECUTIVE COMMITTEE MEETING

6.30pm Thursday 7<sup>th</sup> June 2012

Weetwood Hall,  
University of Leeds

Dr Ian Brown ( Chair)  
Dr Nigel Wilson ( Web Master)  
Dr Alan Swann ( Jiscmail Moderator)  
Dr Christine Rajah ( Secretary)  
Janice Craggs  
Dr Susan Robson  
Lindsey Littlefield  
Dr John Papworth-Smith (co-opted Member)

### Minutes

- 1) **Apologies** Dr.Anne-Marie O'Donnell, Jo Heslop, Elizabeth Aniteye
- 2) **Minutes of the HEOPS Executive meeting Monday 10<sup>th</sup> October 2011**  
Approved
- 3) **Matters arising**
  - Practitioner Health programme. SR reported extension of funding by 2-3 years  
  
**Action:** SR to write to CEO of PHP to offer HEOPS support of the initiative.
  - Eating Disorders Guidance published on web and a useful tool.
  - NW has written an article about HEOPS which is due to be published in OH@Work.
  - IB had received an apology from Royal College of Psychiatrists regarding omitting to consult with HEOPS about the Mental Health of Students in HE
- 4) **Confirmation of the Membership of the Executive, tenure, office, personal responsibilities and representation**  
Lindsey Littlefield from Portsmouth University was welcomed as a new member of the Executive. All other members were confirmed for a further period of tenure. AS reports a healthy increase in membership.
- 5) **Health Professions Council in relation to screening for training of sundry healthcare professionals including clinical psychologists.**  
NW updated Exec on progress with consulting on fitness standards for pharmacists, vets and psychologists. He is due to meet Royal College of Veterinary Surgeons and

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the General Pharmaceutical Council and planning to meet HPC ( see NW's presentation in HEOPS meeting report ).

### **6) HEOPS interface with UCEA. (JC)**

JC expressed concern about a possible loss of momentum with Wellbeing agenda now that the HEFCE project creating success through wellbeing has become the responsibility of UCEA.

**Action:** JC to write to UCEA for an update on project

### **7) HEOPS data pooling**

UCEA considering data pooling of sickness absence in HEIs. HEOPS might consider in relation to health surveillance, TB screening of medical students returning from electives.

**Action** AS to email membership to assess interest and relevant areas

### **8) MSC request for guidance re logistics/content screening for Medics (SR)**

The MSC had expressed concern about the variation in levels of screening of medical students. Ideally would like to develop a template for screening medical students for all schools to adopt.

**Action** SR will send her flowchart to the MSC as an example for consideration.

### **9) Health & disability in medical education. NW/ SR**

Martin Tohill is representing the Faculty on this GMC working party. AS, SR and NW are being consulted and wish to refine MT's input to the working party. Aim to produce guidance on managing health and disability.

### **10) Survey of Membership**

**Action:** AS to email membership to establish medical and nursing numbers per institution

### **11) Frequency of HEOPS Meetings**

Concern about having only one meeting a year, Agreed we should have one topics meeting a year (internal HEOPS meeting ) and a second fuller educational meeting with external speakers.

### **12) Date and Time of Next Executive Meeting**

Spring 2013 TBC

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## **13) AOB**

SR announced that the medical students screening guidance was about to be published

The Executive thanks John Papworth-Smith and Anne McHaffie for their support of HEOPS and the excellent educational meeting programme they have put together. In particular, we thank them for hosting the post meeting dinner.

Postscript Glasgow University will host the next “topics” meeting in November.