

HEOPS

Higher Education Occupational Physicians / Practitioners

**Annual General Meeting
Tuesday 11th October 2011
Egerton Court
Liverpool John Moores University**

Minutes

1. Apologies

Christine Rajah, Bob Dunn

2. Minutes of the last AGM

Approved as accurate record of the meeting

3. Election of new ordinary Members of Executive

Current executive membership as elected in 2009 is:

Dr Ian Brown – (Chairman)

Dr. Christine Rajah – (Secretary)

Dr. Nigel Wilson (Web master)

Joanne Heslop (Treasurer)

Elizabeth Anniteye

Dr. Susan Robson

Dr. Alan Swann

Bob Dunn

Dr. Anne-Marie O'Donnell

Janice Craggs

Lindsey Littlefield from Portsmouth volunteered to replace Bob Dunn who recently resigned from the Executive

4. Treasurer's report

The treasurer reported that HEOPS currently holds £609 in credit.

5. Promotion of HEOPS

Alan Swan stated that HEOPS has 189 members from approximately 90 different HEIs and seems to be growing. He felt that this represented approximately 50% of all HEI's. There was a discussion about ways to raise the profile of HEOPS. Nigel Wilson has agreed to write an article about the HEOPS Fitness Standards document he developed and recently adopted by the NMC, for OH journals such as Occupational Health.

6. SOM Membership

Nurse members were encouraged to consider joining the Society of Occupational Medicine, of which HEOPS is a special interest group, now that it has widened its membership to associate healthcare practitioners.

7. General items

a). Elizabeth Aniteye was congratulated for her nomination for an award for her contribution to the UCEA guidance on safety in fieldwork

8. Future meetings

It was agreed that we will hold only one HEOPS meeting a year as colleagues were finding it difficult to attend more.

John Papworth Smith has kindly agreed to host **next meeting in April/May 2012**

Topics to include the complexities of immunisations for NHS Research passports and Health Surveillance