



## HEOPS

### Annual General Meeting 8<sup>th</sup> December 2009 Loughborough University

#### Minutes

- 1. Apologies**  
Kate Venables and Anne Marie O'Donnell
- 2. Election of Chairperson and Ordinary Member of Executive**  
Dr Susan Robson stepped down as chair of HEOPS after almost 10 years of helping to establish and then chairing HEOPS to become a recognised special interest group both within the SOM but also with bodies such the Faculty of Occupational Medicine and the GMC and UCEA. Members thanked Susan for her contribution.  
Dr Ian Brown was elected as the new chairman of HEOPS having been proposed by Susan Robson and seconded by Alan Swan.  
Susan Robson was elected as an ordinary member of the Executive having been proposed by Alan Swan and seconded by Christine Rajah
- 3. Secretary's report**  
Christine Rajah reported that membership continued to grow and that she would be undertaking an exercise to establish a members database in the coming year
- 4. Treasurer's report**  
Joanne Heslop reported that she is now authorised to access the HEOPS account and that finances are in satisfactory order
- 5. Constitution**  
It was suggested we receive comments on the [HEOPS constitution](#) and tenure of Executive membership at the next meeting.
- 6. Promotion of HEOPS**  
Ian Brown agreed to ensure that HEOPS was considered on the HSE agenda via his committee membership. Janice Craggs mentioned the HEFCE initiative for universities: "Creating success through wellbeing" She agreed to ensure that HEOPS was included in any further initiatives. It was agreed all members needed to raise the profile of HEOPS in universities in our locality who have no HEOPS members.
- 7. Planned activities**  
Joint meeting with ANHOPS on "Fitness to be a doctor" planned for Feb 2010  
Visit to Porton Down may be organised in 2010  
It was proposed that Dame Carol or Bill Gunyeon be invited to a future meeting to speak on the agenda for the future of OH in the UK
- 8. Future meetings**  
Denis Todd agreed to host the next meeting at Belfast in the Spring. It was agreed to hold the meeting on a Friday. Denis to confirm date.